



ANNUAL GENERAL MEETING



GET INVOLVED!

NOTICE

**Annual General Meeting (and Elections)
School Council - Northwest Elementary Campus,
FFCA, Calgary, Alberta
719 – 44 Ave NW, Calgary, Alberta T2K 0J5
6:30PM, Wednesday May 31st, 2023**

Dear FFCA Northwest Elementary Campus Community,

On behalf of our out-going School Council, we would like to invite you to join us for an in-person AGM (all legal parents/guardians (up to 2 per family) of students attending the campus are voting members of School Council at the AGM).

There will be prizes drawn for those who have logged 20+ Parental Partnership Hours and 120 Movie Tickets, for New Release Disney Movies on Landmark Cinemas' big screens, will be given away to 60 attendees! Reserve your free (with deposit) or at-cost movie tickets now! Details are on the next page.

You will hear about the past initiatives and accomplishments of the 2022/2023 School Council followed by nominations/elections to fill positions for the 2023/2024 School Council positions. The annual financial statements will also be presented.

When: 6:30PM on Wednesday May 31st, 2023

Where: Northwest Elementary Campus, 719 – 44 Ave NW, Calgary, Alberta T2K 0J5

Each year, School Council supports, creates, develops, and implements initiatives to help enhance the educational experience of our children and advocate on behalf of our campus community!



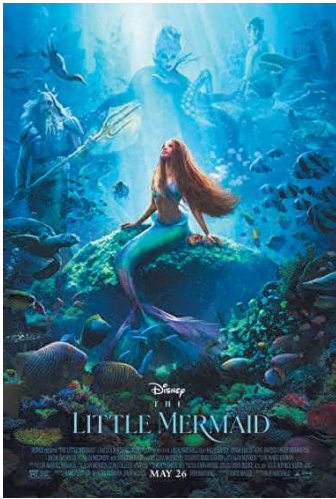
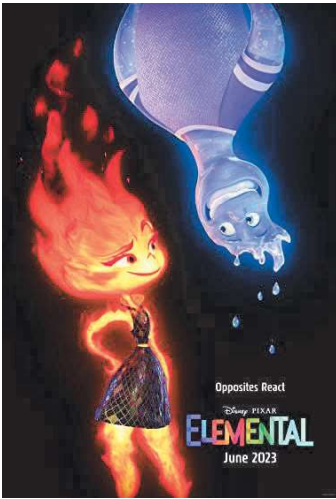
Volunteering for a School Council position is an exceptional opportunity for you to be a significant part of your children's elementary school experience and provide an invaluable service to FFCA. A summary description of positions for School Council is enclosed for your information and consideration.

Please let me know if you have any questions or if you want to put your name forward for a position (you do not have to be present at the AGM to be elected).

Thank you,

Andrew Chu,
Vice-Chair, School Council - Northwest Elementary Campus, FFCA, Calgary, Alberta
school.council.nwe.ffca@gmail.com

NWE Family Movie Private Screening

 <p>Private Screening Just for NWE!</p>	 <p>Free Tickets Available!</p>	 <p>Saturday, June 10 9:30AM</p>	 <p>Sunday, June 18 10:00AM</p>
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Attention all Disney fans! The NWE School Council has made arrangements for a private screening of two new release Disney movies – The Little Mermaid (2023) and Elemental (2023) – at Landmark Cinemas (Country Hills) on two different days for NWE families!

120 free tickets will be given to 60 attendees at this year's Annual General Meeting (AGM) on Wednesday, May 31st, 2023. Each eligible voting parent or guardian in attendance, up to two voters per family, can receive 1 Adult and 1 Child admission for attending the AGM (while quantities last)! You may reserve these for \$31.00 to guarantee your tickets and then you will be reimbursed the \$31.00 after you attend the AGM.

Tickets can also be purchased for a cost of \$10.25/child and \$15.50/adult. Don't miss your chance to enjoy these movies on the big screen with hundreds of your favourite people!

We hope that you will join us at the AGM – it is the perfect opportunity to review this year's achievements and plan for the next. The work of School Council is only possible through contributions of community members and we hope that some of you may be interested in helping plan for the upcoming year!

RESERVE YOUR TICKET FOR THE AGM OR FOR PURCHASE TODAY (WHILE QUANTITIES LAST):

The Little Mermaid (2023) - Saturday, June 10th @ 9:30AM:

<https://www.eventbrite.ca/e/nwe-family-movie-disneys-the-little-mermaid-2023-tickets-632303686347?aff=AGMNotice>

Elemental (2023) - Sunday, June 18th @ 10:00AM: <https://www.eventbrite.ca/e/nwe-family-movie-disneys-elemental-2023-tickets-632334789377?aff=AGMNotice>

After reserving the tickets you must send payment by Interac E-Transfer or arrange for a different method of payment (if reserving the AGM Special tickets, you must pay for them first, and then get reimbursed when you attend the AGM)

Did you know?

- Council members meet once a month.
- They are involved in the decision-making process about the school and help with coordinating events & activities within the school community.
- Being a member of Council is also a great way to get in your valuable parent partnership hours for our school and your kids.



Chair:

- The Chair prepares the meeting agendas and conducts the monthly meetings
- Is a member of the Association of FFCA School Councils. Attends and supports the ASC vision of "Eight Campuses, One School" through attendance at monthly or bi-monthly meetings and support of ASC events.
- Signing officer on the School Council account

Vice Chair

- Supports the Chair - provides back up to chair meetings and communications
- Support council and ASC committees
- Signing officer on the School Council account

Treasurer:

- Maintains the financial records for school council
- Disbursement of funds for approved expenses
- Compile annual budget with Chair, Vice Chair and Position Coordinators
- Liaison with the bank/signing officer on the School Council account
- Assists the Chair to provide year-end report to the FFCA Board

Secretary:

- Records minutes of School Council Meetings
- Prepares minute reports for review by Chair and Vice-Chair
- Provides minutes and agendas to all council members
- Provides minutes to campus secretary for upload to campus webpage

Parental Partnership Coordinator:

- Informs school parents of volunteer opportunities throughout the year
- Primary facilitator and go-to resource for locating volunteers to ensure the success of Council and general school activities
- Keeps track of the parent partnership hours of campus parents
- Liaison between school council and room parents/parents

Community Services Coordinator:

- Promotes and organizes events through council to help build community, commitment, culture and spirit of cooperation amongst our internal and external FFCA community.
- Partner with campus teachers and administration on identifying and supporting community events

Fundraising Coordinator:

- Researches potential fundraising options and provide options to school council for discussion.
- Organize and provide details and timelines for fundraising options.
- Provide leadership and support to ensure success of Council's fundraising initiatives.

Fun Lunch Coordinator:

- Select and arrange fun lunch vendors for the school year.
- Provide ordering instructions to campus parents.
- Manage the success of the fun lunch program.

Kindergarten Representative and ECS Special Snack Coordinator:

- Highlight and address issues common to Kindergarten and new families to FFCA
- Suggest Special Items for meeting agenda or seminars that may be useful to new families to FFCA
- Researching healthy snack options
- Sending home snack notices every month, collecting money, and buying the snack.
- Distribute the snack to the classes (AM and PM Kindergarten)

*****You must have a child in kindergarten to be in this position. *****

Communication Coordinator:

- Works with the Chair to create communications about School Council initiatives, for the parent community
- Works with the Chair to provide School Council updates for the school newsletters and Edsby and submits these to the campus secretary.
- Provides updates to the campus secretary for information on Parent Council page on the NWE website

Health and Wellness Coordinator:

- This role is a fluid role and responsibilities can change depending on school initiatives. In previous years this coordinator has run the "Fresh Fruit Friday" initiative once a month and has coordinated smoothies during wellness week should the wellness committee request.

Advocacy Committee Chair and Members:

- The Chair will be a member of Council and will lead Advocacy initiatives as outlined in the attached Advocacy Committee Terms of Reference. Other members of the committee do not have to be members of Council but are welcome to be.

Heritage Celebration Committee Chair and Members:

- The Chair will be a member of Council and will lead Heritage Celebration initiatives as outlined in the attached Heritage Celebration Committee Terms of Reference. Other members of the committee do not have to be members of Council but are welcome to be.



Advocacy Committee Terms of Reference

Mandate

1. Work on and submit any Proposed Advocacy Resolutions for the Alberta School Councils' Association (ASCA) to consider
2. Choose a Voting Delegate to send to any ASCA meeting
3. Review Proposed Advocacy Resolutions and any other Resolutions to be debated at an ASCA meeting and determine Council's predisposed position on those resolutions
4. Determine what discretion the ASCA Voting Delegate has to deviate from the predisposed positions on items to be debated
5. Assign one or more representatives to The Association of FFCA School Councils Advocacy Committee
6. Consider and undertake other activities as necessary for the advocacy of the FFCA NWE community

Term

This Committee will exist until dissolved by a resolution of Council.

Composition

Chair: Any member of School Council who wants to volunteer

Members: Anyone else in the school community who wants to volunteer



Heritage Celebration Committee Terms of Reference

Mandate

1. Survey the parents to identify celebratory events pertaining to heritage that members of our community celebrate and maintain a calendar of all celebratory events identified
 2. Choose celebratory events to highlight on the Heritage casual day
 3. Work with the Community Services Coordinator, community members, and organisations to create a celebration activity or event on the Heritage day casual day
 4. Make funding requests to School Council as needed
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Term

This Committee will exist until dissolved by School Council

Composition

Chair: Community Services Coordinator or any member of School Council who wants to volunteer

Members: Anyone else in the school community who wants to volunteer
Staff Representative assigned by the Principal Educator



ANNUAL GENERAL MEETING

School Council - Northwest Elementary, FFCA, Calgary, Alberta

Date: May 31, 2023

Time: 6:30 PM

Location: Northwest Elementary Campus - 719 44 Ave NW, Calgary, AB

Mission: Through parental partnerships, support school administration and staff in their delivery of quality education and to instill a sense of community within all FFCA campuses.

AGENDA

The AGM of each campus School Council shall be held no later than May 31st of that school year or, under extraordinary circumstances, within 21 days of the start of the next school year. Notice of the meeting shall be communicated to the campus school community at least 21 days in advance of the meeting. Election of individuals to the School Council will take place at this meeting. All parents of a campus are eligible to vote at their campus. Others in the school community are not eligible to vote.

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|------------------|-------------------------|
| 1. Call To Order | Andrew Chu (Vice-Chair) |
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1. Establish Quorum

1. **Quorum shall be the lesser of 5% or 10 parents of children registered at that campus. Only parents in attendance may hold a vote;**
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- | | |
|-----------------------|-------------------------|
| 2. Approval of Agenda | Andrew Chu (Vice-Chair) |
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1. Explanation of Meeting Procedures

1. Q&A

2. Approval of Agenda by Unanimous Consent unless additional items are requested by anyone present
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- | | |
|---------------------|----------------------------|
| 3. Secretary Report | Heather Hadden (Secretary) |
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1. Minutes of the May 31st, 2022 Annual General Meeting (see attached)

1. Approval of Minutes by Unanimous Consent unless corrections or additions are requested
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- | | |
|---------------------|-----------------------|
| 4. Treasurer Report | Rita Shen (Treasurer) |
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1. Financial Statement
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- | | |
|-----------------|-------------------------|
| 5. Chair Report | Andrew Chu (Vice-Chair) |
|-----------------|-------------------------|
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1. 2022/2023 Annual Report

6. First Call Nominations	Shawna Drummond (Principal Educator)
<ul style="list-style-type: none"> • Persons not in attendance at the AGM may be nominated to a School Council position by submitting their intent in advance, in writing to the School Council Chair; 	
7. Principal's Message	Shawna Drummond (Principal Educator)
8. Second Call Nominations	Shawna Drummond (Principal Educator)
9. Question Period	Shawna Drummond (Principal Educator)
10. Third Call Nominations	Shawna Drummond (Principal Educator)
<ul style="list-style-type: none"> • If, after the third call for nominations, only one candidate stands for a School Council position then no vote is required for that position and the candidate is acclaimed; 	
11. Election of Individuals to School Council	Shawna Drummond (Principal Educator)
<ul style="list-style-type: none"> • Chair • Vice Chair • Treasurer • Secretary • Parental Partnership Coordinator • Community Services Coordinator • Fundraising Coordinator • Fun Lunch Coordinator • Kindergarten Representative and ECS Special Snack Coordinator • Communication Coordinator • Health and Wellness Coordinator • Advocacy Committee Chair • Heritage Celebration Committee Chair 	
12. Special Items	Andrew Chu / Ade Onasanya / Janine Rudolph
<ol style="list-style-type: none"> 1. Parent Partnership Raffle 2. Movie Ticket Update and Giveaway <ol style="list-style-type: none"> 1. The Little Mermaid (2023) 2. Elemental (2023) 	
13. Adjournment	Shawna Drummond (Principal Educator)



ANNUAL GENERAL MEETING

School Council - Northwest Elementary, FFCA, Calgary, Alberta

Date: May 31, 2022

Time: 6:40 PM

Location: Zoom <https://us06web.zoom.us/j/84907282217?pwd=QjJyMUUraXpySmdFWklON1N5VW93dz09>

Meeting ID: 849 0728 2217 Passcode: 341658

MINUTES

1. Call To Order 6:45 Andrew Chu (Vice-Chair)

1. Establish Quorum

1. **Quorum shall be the lesser of 5% or 10 parents of children registered at that campus. Only parents in attendance may hold a vote;**

Andrew Chu (Chair), Haniya Nadeem (Treasurer), Nicole Segstro (Secretary), Franco Civitarese, Salina Bhimji, Louisa Lee, , Allen Yee, Jim Poirer, Fatima, Aly Bhimji, Fatima Khawaja, Amy Vetter, Lin, Laurae Spindler, David Braund, Yip, Heather Hadden, Andy Yip, Mahira Muldova

2. Approval of Agenda Andrew Chu (Vice-Chair)

1. Explanation of Meeting Procedures

1. Q&A

2. Agenda Approved by Unanimous Consent

3. Special Items Andrew Chu (Vice-Chair)

4. Secretary Report Nicole Segstro (Secretary)

1. Minutes of the May 31st, 2021 Annual General Meeting

1. Minutes Approved by Unanimous Consent

5. Treasurer Report Franco Civitarese (Treasurer)

1. Financial Statement

- Bank Funds \$2190.00
- School general funds \$15,944.00

August 1 2021 to August 31 2022 Fiscal period

Reviewed breakdown of spend for fiscal year as per 3rd week of May, 2022

6. Chair Report Andrew Chu (Vice-Chair)

1. 2021/2022 Annual Report

Reviewed report – see attached. Below are highlights

- Eight out of twelve positions filled as of May 31 2021. The first meeting of the 2021/22 school year was held August 31, 2021.
- Council settled on 3 goals
 - o 20 volunteers hours for the year
 - o Increase attendance to 20 parents in attendance
 - o Create a communications plan
- Year started with welcome back chalk art in September.
- Kindergarten hot chocolate and stuffy meeting held on September 29th so parents could meet and students could spend time meeting. Brought back Halloween monster mash dance, DJ Drummond brought the tunes!
- Senior secret service to deliver holiday gifts to seniors
- Gift baskets to staff for holiday
- 4 Kahoot nights
- Food drive April 4 and 14th, collected 800LBs of food
- Fun lunch came back! We started in December. Special snack for kindergarten started up in November 2021 and has been ongoing
- Teacher appreciation and bus driver appreciation saw gift cards, and breakfast and lunch plus a small gift in May.
- Students earned over 90% on math-a-thon and won a ton of fun things such as extra recess and no homework certificate
- Last event is Highwood pool swim end of June
- Fundraisers were Davison Orchards, sweater fundraiser, opt in raised \$1300.00, sold 33 ginch trees making \$330 , \$921 for Magic show. Math-a-thon raised \$7615.00
- Contributed to ASC community fund to fund grad walk. We also covered the cost of a 1 act play, and bridging activities with NE and NW campus students meet up.
- Gave \$5000 for teacher discretionary fund for classroom items. Grade 4's were given \$100 to do the 12 days of giving campaign. Funded a wellness package for staff during a PD day. Funded some money for earth day community clean up. Funded grade 4 graduation grad and busing for Calaway park event.
- ASC adopted 4 motions this year
- Heritage committee was staffed by FFCA staff to focus on diversity and inclusion. Orange shirt day was celebrated as parat of the National Reconciliation Day. We also celebrated a number of key holidays observed by different cultures. This included parent volunteers visiting or sharing their customs with all students.
- AGM attendance is at 15 tonight, 5 away from our 2022 goal.

7. First Call Nominations

Shawna Drummond (Principal Educator)

- **Persons not in attendance at the AGM may be nominated to a School Council position by submitting their intent in advance, in writing to the School Council Chair;**

1st call for nominations opened at 7:00

- Council treasurer (via email) – Rita Chen (volunteered)
- Hot lunch – Mirabel Berrade (Nominee), Franco (Nominator)
- Kindergarten/Special Snack – Salina Bhimji (Nominee), Andrew Chu (Nominator)
- Chair – Aly Bhimji (Volunteered)
- Vice chair – Andrew Chu (Volunteered)
- 1st call for Nominations closed @ 7:11

8. Principal's Message

Shawna Drummond (Principal Educator)

Thank you to outgoing council. Many came in last year at the peak of the pandemic with much uncertainty and stayed on for this year. The team has been a fun group to work with and got creative in finding non-traditional ways to make school fun.

The theme for this year was climb. We were in a journey together with obstacles to climb. CLIMB stands for C-connection, courage and circle of safety L-listen and learn I-inclusion M-Milia Matters B-be well.

A strong focus this year on literacy. They worked with two ladies to host sessions throughout the year on the layers of literacy. Focusing on all of the things that go into reading. 2nd focus was on diversity and inclusion, making the school a place where everyone feels included and they can see themselves represented in stories and celebrations. We started with a survey that went out to parents to determine what they would like to see included as part of this inclusion theme. This resulted in a number of parents doing videos and coming into the school when able to, educating all students.

9. Second Call Nominations

Shawna Drummond (Principal Educator)

Opened at 7:19

Recap of 1st Call

Chair: Aly Bhimji (volunteered)

Vice Chair: Andrew Chu – (Volunteered)

Treasurer: Rita Shen – Treasurer (Volunteered)

Kindergarten Special Snack: Salina Bhimji – Kindergarten/Special Snack (Nominated by Andrew Chu)

Fun Lunch coordinator: Mirabel Berrade (Nominated by Franco Civatarese)

Vacant:

- Secretary
- Parental Partnership Coordinator
- Community Services Coordinator
- Fundraising Coordinator
- Communication Coordinator
- Health and Wellness Coordinator
- Advocacy Committee Chair
- Heritage Celebration Committee Chair

2nd call closed @ 7:29

10. Question Period

Shawna Drummond (Principal Educator)

None

11. Third Call Nominations

Shawna Drummond (Principal Educator)

- **If, after the third call for nominations, only one candidate stands for a School Council position then no vote is required for that position and the candidate is acclaimed;**

3rd call opened at 7:30

Recap of 2nd Call

No nominations or expressions of interest

Vacant:

- Secretary
- Parental Partnership Coordinator
- Community Services Coordinator
- Fundraising Coordinator
- Communication Coordinator
- Health and Wellness Coordinator
- Advocacy Committee Chair
- Heritage Celebration Committee Chair

Closed @ 7:32

12. Election of Individuals to School Council

Shawna Drummond (Principal Educator)

-
- Chair -Aly Bhimji
 - Vice Chair – Andrew Chu
 - Treasurer – Rita Shen
 - Secretary -vacant
 - Parental Partnership Coordinator-vacant
 - Community Services Coordinator-vacant
 - Fundraising Coordinator-vacant
 - Fun Lunch Coordinator – Mirabel Berrade
 - Kindergarten Representative and ECS Special Snack Coordinator -Salina Bhimji
 - Communication Coordinator-vacant
 - Health and Wellness Coordinator-vacant
 - Advocacy Committee Chair-vacant
 - Heritage Celebration Committee Chair-vacant

13. Adjournment

Shawna Drummond (Principal Educator)

Meeting adjourned @7:33



2021/2022 Annual Report

This was another exceptional year due to the evolving provincial COVID-19 Response. Significant COVID-19 restrictions were lifted on March 1st 2022 and School Council is slowly adapting to the relaxation of restrictions and reintroducing in-person activities to the school community.

The 2021 School Council – Northwest Elementary Campus Annual General Meeting was held virtually on May 31st, 2021. Eight out of twelve open positions were filled at the meeting leaving the Community Service Coordinator, Kindergarten Representative / ECS Special Snack Coordinator, Advocacy Committee Chair, and Heritage Celebration Committee Chair positions unfilled.

The first meeting of the 2021/2022 Council was held on August 31st, 2021 and Council met 7 times after that on September 21st, October 19th, December 8th,, February 8th, April 7th, April 26th, and May 24th.

Thankfully, volunteers stepped up to fill the Community Service Coordinator and Kindergarten Representative / ECS Special Snack Coordinator positions.

The Advocacy Committee Chair and Heritage Committee Chair positions remained vacant the entire term. Thankfully, staff took on the work of celebrating the diversity of heritage among our community.

GOALS

The following goals were eventually settled upon:

1. Promote and track volunteer hours with a goal of each family hitting 20 volunteer hours for the year
2. Increase attendance at AGM for 2021/22 from 10 parents to 20 parent attendees, not including existing council members
3. Create a comms and work plan for the year ahead including with key dates and deliverables by April AGM

EVENTS

Welcome Back Chalk Art

Chalk artist Rozzie Lee was commissioned to chalk up the courtyard again this year (on September 2nd) to welcome students back to school. The theme this year was Diversity and Inclusion.



Kindergarten Hot Chocolate and Stuffy Meet and Greet

This event was well received the previous year and the feedback was that Kindergarten parents wished it happened earlier in the year. This year, the event occurred on September 29th and Room Parents introduced themselves and each family and then read a story to all in attendance. Students were sent home with a packet of hot chocolate and a Wagon Wheel to enjoy during the event.

Halloween Dance / Monster Mash

Speakers were brought in and D.J. Drummond blasted out Halloween tunes and students had a blast despite the weather.

Seniors Secret Service

Boxes were all full, but issue with not knowing that we needed to provide an itemized list of items. Suggest to ensure parents know to pick items from the list if we do this again next year.

Kahoot Nights

Four Kahoot trivia nights were hosted for each of the grade levels and provided an opportunity for Grade level families to connect:

- Grade 1 - October 14
- Grade 3 - November 18
- Grade 4 - November 25
- Grade 2 – March 10

ASC Food Bank Drive

This year's food bank drive ran from April 4th until April 14th and our campus collected 800 pounds of food!

Fun Lunch

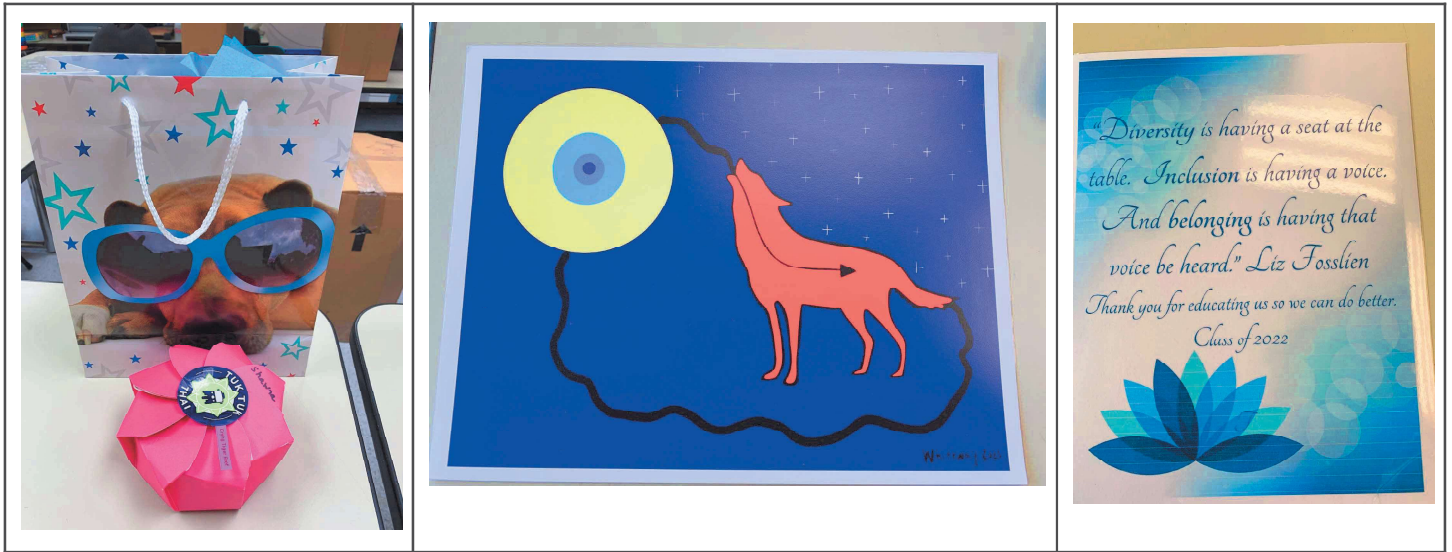
1. December 9: Coco Brooks
2. March 18: Edo Japan
3. April 22: Subway
4. May 27: Booster Juice
5. June 24: Coco Brooks and Modern Jelly Doughnuts

ECS Special Snack

1. November 19 - Rice Krispie Square, Wagon Wheel, Old Dutch Chips, Orange Juice Box
2. December 17 - Apple juice box, Old Dutch Plain Chips, and Fruitsation Fruit Snacks (FREE)
3. January 21 - : Apple Juice, Fishy Crackers, Fruit by the Foot
4. February 25 - Orange Juice, School Safe Banana Bread, Fruitsation Fruit Snack
5. March 18 - Apple Juice, Rice Krispie, Hello Panda Crème centered cookies
6. April 22 - Apple Juice, Pringles, Kinder Surprise
7. May 27 - Apple Juice, Mini Oreos, SunKist Fruit Snacks
8. June 24 - TBD Popsicle with something (FREE)

Staff Appreciation

Bus drivers were given Tim Hortons gift cards and thank you cards on May 2nd. A breakfast spread was brought in for campus staff on May 10th, and lunch from Tuk Tuk Thai was brought in on May 27th along with a thank you card designed by an Indigenous artist.



Bonus Dance and Popcorn

Council committed to funding a bonus dance and popcorn if the average across all grades was above 90% on the Math-a-Thon. Students came through and earned the dance and popcorn on May 19th.

Highwood Pool Party

After a 4 year hiatus due to renovations and the pandemic, Council has committed to paying admission for all students to enjoy a year end swim at Highwood Pool on June 27th and 28th.

FUNDRAISERS

Davison Orchards Apples

Bringing back what has been an annual tradition at NWE, we were able to bring in apples from Davison Orchards on October 15th. The fundraiser raised \$? from a sales total of \$?.



Davison Orchards Apple Fundraiser

Sweater Fundraiser

Ran from October 6th to October 20th and raised \$395 from the sale of 28 sweaters.

Opt-In Fundraiser

The Opt-In option was available from October 1st to October 31st and raised \$1,300.

OPT IN

Fundraising Option at FFCA NWE

Grinch Trees

Ran from November 22nd to December 2nd. 33 trees were sold and brought in \$330.

Magic Show

Both an event and a fundraiser, Council partnered with Christopher Cool again this year to put on a Virtual Magic Show on March 15th and raised \$921.81.

Math-a-Thon

The last fundraiser of the year was a Math-a-Thon that occurred on April 21st. The total raised was \$7,615 .

NON-EVENT EXPENDITURES

DPA (Daily Physical Activity) Equipment

School Council funded \$290 worth of bean bags, saucer cones and holding rack, utility balls, rhino skin balls, and skipping ropes to be used for DPA.

The Association of FFCA School Council (ASC) Contributions

Every year, Council provides funding to ASC so that the Councils of all of FFCA's campuses can meet, exchange ideas, and work on school-wide initiatives. This year, ASC has continued planning FFCA's 25th Anniversary Event to be held at Heritage Park on Saturday June 4th, 2022. ASC also ran a school wide Food Bank Drive in April. This year, Council contributed \$1,700 to ASC, which includes \$1,500 to fund multi-campus activities through the Community Fund.

ASC approved the following Community Fund applications late in the year once restrictions were lifted:

- Grad Walk
- 1 Act Play North/South Partnership
- Bridging Activity - Bussing costs for SWE Grade 4 students to visit SMS
- Bridging Activity - Bussing costs for NEE and NWE Grade 4 students to visit NMS
- Bridging Activity - Bussing costs for NWE Grade 4 students to visit the NEE for team building

ASC continues to pay for the membership fees of all FFCA School Councils to be a part of The Alberta School Councils' Association (ASCA), an organization that states that "We represent parents on school council to engage with Alberta's Education Ministry."

Teacher Discretionary Fund

School Council made available \$900 per grade level and \$500 for specialty teachers to spend at their discretion on rewards for in-class challenges, books, and other extras for students.

12 Days of Giving

Council provided \$100 for the Grade 4s for wrapping paper and little gifts to give to students in the other grades.

Gift Baskets

Council gave gift baskets to staff during the holiday season.

Wellness Package

Council provided \$208 towards a wellness package for the February PD day.



Earth Day Clean-Up

Council funded garbage bags and gloves for an Earth Day community cleanup in April.



Grade 4 Graduation

Council will fund balloon decorations for photo opportunities for the Grade 4 Graduation as well as bussing to Calaway Park.

COMMITTEES

Advocacy Committee

School Council did not fill any positions in this committee, however, Vice-Chair Andrew Chu was appointed to be Council's voting delegate at the Alberta School Councils' Association Annual General Meeting on April 24th. New Horizons Charter School designated our Council to be its voting proxy at the AGM.

The following Advocacy Policy resolutions were adopted at the AGM:

1. That Alberta Education and Alberta Transportation collaborate to develop universally recognized signage and make this signage, and other appropriate steps, available to school boards to be placed at higher risk bus stops.
2. That the Minister of Education extends the weighting of Diploma Exams at 10% while children's education is being affected by significant learning disruption.
3. That the Minister of Education Conduct a policy review of the current infrastructure maintenance funding formula to: a) address the large, deferred maintenance problem facing Alberta schools b) ensure Alberta schools receive operations and maintenance funding that considers building needs and allows for efficient, ongoing maintenance of schools into the future c) center the needs of students ensuring they have equitable access to safe and healthy schools that are well maintained d) remove utilization rates as a factor in operation and maintenance funding

That the Minister of Education engage key stakeholders in the education system in the policy review including school boards, school councils, and teachers.

That the Minister of Education work with the municipal level of government to coordinate planning and ensure that building new and maintaining old schools are considered as communities grow and change.

4. That the Minister of Education provide a full and public explanation for the decisions to de-fund ASCA and to create the Minister's Parent Advisory Group.

That the Minister of Education initiate a full and broad consultation into the decision to de-fund ASCA. That the Minister of Education reconsider the function of the Minister's Parent Advisory Council.

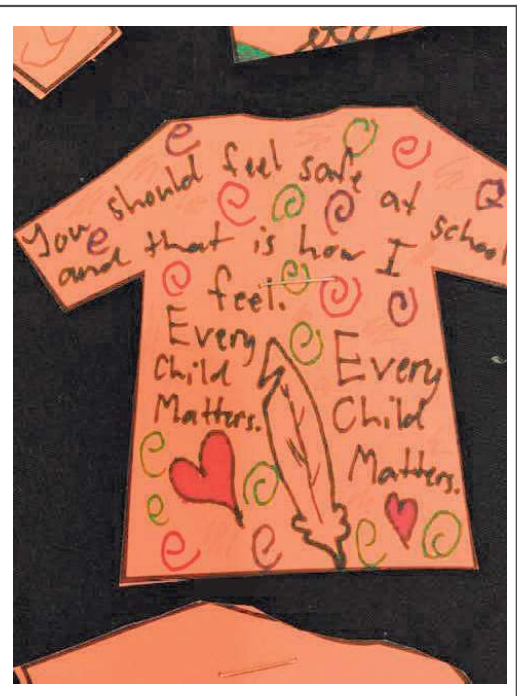
That the Minister of Education validate the important role of ASCA in supporting school councils by reinstating reasonable funding.

Heritage Celebration Committee

School Council did not fill any positions in this committee, however, staff stepped up to weave the theme of Diversity and Inclusion into this school year through Associate Principal Newell's initiative and a committee that staff created November 22nd.

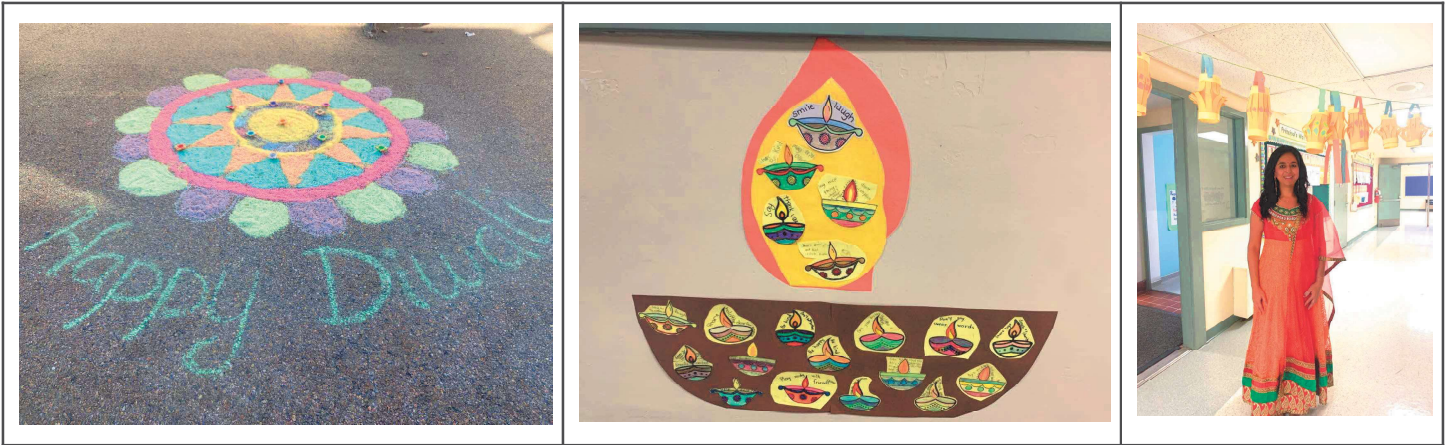
Associate Principal Newell sent out a survey in September asking parents to share about their family's culture and customs

Orange Shirt Day and National Reconciliation Day



[What Is Reconciliation on Vimeo](#)

Diwali



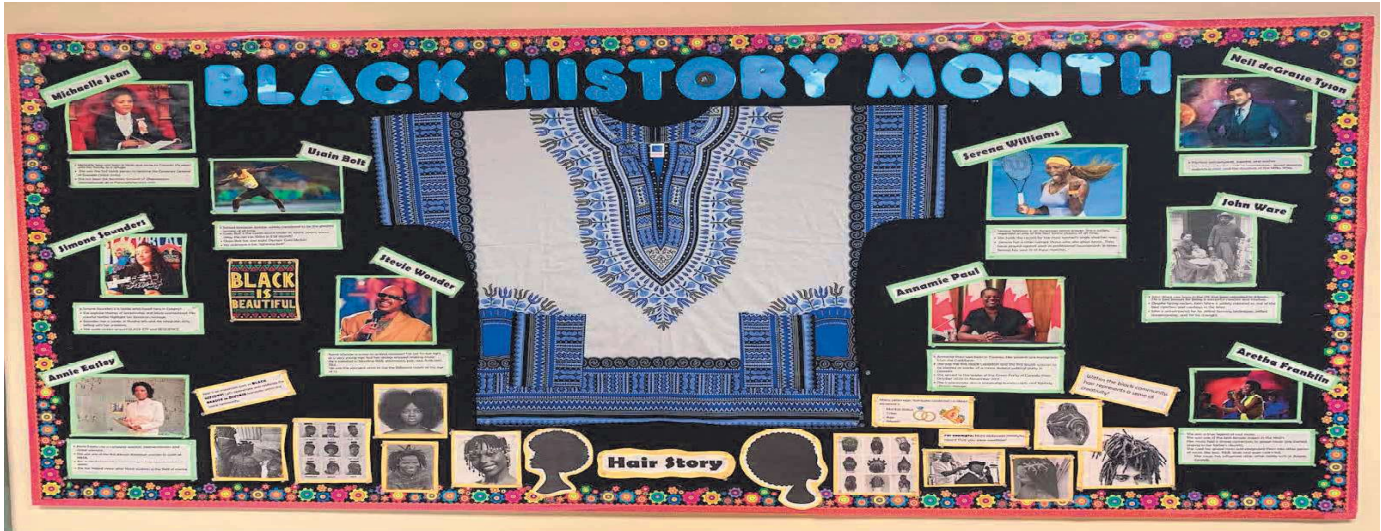
Christmas



Lunar New Year



Black History Month



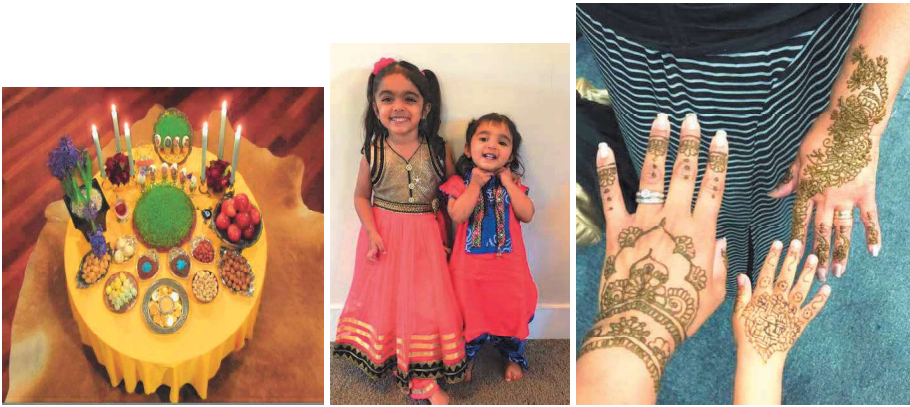
St. Patrick's Day



Ramadan and EID



Navroz



Vaisakhi



Easter



FINANCIALS

August 1, 2021 to May 24, 2022				
FOR AGM PURPOSES ONLY (Final statement to be prepared August 31, 2022)				
Opening balance August 1, 2021				
Bank				\$ 1,675
School general account				\$ 11,484
Total opening balance				\$ 13,159
		Revenue	Expenses	Net
Math-a-thon	\$	7,615	\$ -	\$ 7,615
Apple fundraiser	\$	7,580	\$ 5,512	\$ 2,068
Grinch Tree fundraiser	\$	1,386	\$ 1,056	\$ 330
T-Shirt fundraiser	\$	395	\$ -	\$ 395
DPA Equipment	\$	-	\$ 290	\$ (290)
Funds from School Councils of Alberta	\$	500	\$ -	\$ 500
Opt-in donations	\$	1,300	\$ -	\$ 1,300
Magic show fundraiser	\$	922	\$ -	\$ 922
Bank fees	\$	-	\$ 36	\$ (36)
Alberta School Councils fee/community fund	\$	-	\$ 1,700	\$ (1,700)
Reimbursement of Andrew Chu expenses	\$	-	\$ 36	\$ (36)
Discretionary (teachers)	\$	-	\$ 5,000	\$ (5,000)
Staff wellness	\$	-	\$ 208	\$ (208)
Chalk art	\$	-	\$ 508	\$ (508)
Envelopes for kindergarten snack	\$	-	\$ 17	\$ (17)
Costco gift baskets for Christmas	\$	-	\$ 308	\$ (308)
Christmas 12 days of giving	\$	-	\$ 51	\$ (51)
Total	\$	19,697	\$ 14,722	\$ 4,975
Closing balance				\$ 18,134.25
Bank			\$ 2,190	
School general account			\$ 15,944	
Total				\$ 18,134

ADVISORY ROLE

Annual Education Results Report (AERR) and 3-Year Education Plan (3YEP)

Principal Drummond spoke about the 3-YEP at the October 19th meeting. The AERR was not discussed.

Budget

Central Office advised that the budget that School Councils should be given an opportunity to provide feedback on the Campus level budget. The Campus level budget will most likely be discussed at the June School Council Meeting.

Policies

The following Board policies were placed on meeting agendas throughout the year for Community Review:

- Policy 9 Being Heard
- Policy 18 Parental Partnership

GOAL RELATED

PARENT PARTNERSHIP

Goal: Promote and track volunteer hours with a goal of each family hitting 20 volunteer hours for the year

All classes had room parents.

The table below shows a summary of parental volunteer hours.

FFCA - NWE Campus

2122 Family Volunteer Hour Report as of May 31 2022 1:05PM

Total # Families at Campus	213	There are 213 primary families in the database for this campus. Of these families there is an additional 0 that are secondary. The resulting number of total families is 213. You should note that the total number of families shown on this report may disagree by 0 with the total number of families shown to exist within a school on other reports because of secondary family listings
Total # Families Who Have Volunteered		
20+ hours	5	
15-19 hours	3	
10-14 hours	5	
5-9 hours	14	
1-4 hours	35	
0 hours	151	

AGM ATTENDANCE

Goal: Increase attendance at AGM for 2021/22 from 10 parents to 20 parent attendees, not including existing council members

Council partnered with Foundations for the Future NW Campus Society to try to increase attendance by holding a 50/50 Raffle in conjunction with the AGM.

COMMUNICATION PLAN

Goal: Create a comms and work plan for the year ahead including with key dates and deliverables by April AGM

A draft plan is being left for the incoming council. An attempt to connect with Alumni was started this year. We also aided a member of our community with no students attending our school with getting the word out about some funds they were raising.

ASCE GRANT

A motion to spend up to \$500 of the Alberta School Council Engagement Grant was made but no expenditures had been made as of the AGM.

CORRESPONDENCE

Attached to the end of this report are:

1. A letter from the Alberta School Councils' Association regarding the use of the Association's Membership Register.
2. The letter in reply to the above letter.

**Thank you for the opportunity to serve the NWE community this year,
Your 2021/2022 School Council**

Ketan Lakhani, Chair (until he joined the Board effective January 26th, 2022)

Andrew Chu – Vice Chair (Acting Chair since January 26th, 2022)

Nicole Segstro – Secretary

Franco Civitarese – Treasurer

Mahira Muradova – Community Services Coordinator

Mirabel Berrade - Health and Wellness / Fun Lunch Coordinator

Salina Bhimji – Kindergarten Representative and ECS Special Snack Coordinators

Laurae Spindler - Fundraising Coordinator

Haniya Nadeem - Parental Partnership Coordinator

Marina Lakhani – Communication Coordinator

Shawna Drummond – Principal Educator

Michelle Newell – Associate Principal Educator

Dawn Ackroyd – Teacher Representative

Samantha Lien – Teacher Representative

Pat Mealey - Teacher Representative



June 30, 2021

Andrew Chu, Chair, Foundations for the Future Charter Academy (FFCA) Northwest Elementary (NWE) School Council and Chair, Advocacy Committee, the Association of FFCA School Councils;
Tanya Borthwick, FFCA Southwest Elementary (SWE) School Council;
Bilal Rasool, FFCA Northwest Elementary (NWE) School Council

Via email:

FFCA NWE School Council school.council.nwe.ffca@gmail.com

FFCA SWE School Council ffcaswe.council@gmail.com

Dear Mr. Chu, Ms. Borthwick, and Ms. Rasool:

The Alberta School Councils' Association (ASCA) Board of Directors met on June 26 and 27, 2021 for a regular Board Meeting, during which I was directed to communicate to you ASCA's concerns related to the use of the ASCA Register of Members provided to you, and the subsequent letters sent to ASCA Member School Councils containing inaccurate and misleading information calling into question ASCA's integrity.

While acknowledging the expediency with which you responded in April to the concerns expressed to you by our Executive Director, and the haste with which you issued a corrective statement and apology, the ASCA Board remains concerned about the potential long-term impacts on the Association of the original actions undertaken.

By using the ASCA Register of Members in a manner not originally stated in your request for the Register, and by directly contacting ASCA Member School Councils represented at the 2020 ASCA Regular General Meeting (RGM) calling into question aspects of their rightful participation at that RGM, the ASCA Board has determined that the FFCA NWE School Council and the FFCA SWE School Council acted in a manner deemed detrimental to the Association.

The ASCA Board does not wish to pursue punitive actions available to it as stated in ASCA Bylaws 4.7, 4.8 and 4.9. <https://www.albertaschoolcouncils.ca/public/download/files/40772>

The ASCA Board prefers to continue to build a positive relationship with FFCA NWE and SWE School Councils. To do so, the Board requires, in writing, evidence that the Register of Members, which it is understood was widely distributed at a provincial meeting of Charter School representatives, will be destroyed, or will be requested to be destroyed by those in possession of it. Future use of the Register of Members provided to you in November 2020 is expressly prohibited.

The ASCA Board also requires, in writing, an acknowledgement from both school councils that any further actions using the Register of Members, or any further communications with ASCA Member School Councils calling into question aspects of their rightful participation at any

General Meeting of ASCA, may result in the ASCA Board calling a Special Meeting of the Board to consider suspension of, or expulsion from, ASCA Membership.

I sincerely hope this letter will help FFCA NWE and FFCA SWE School Councils to understand the severity of their actions, and that a sincere desire to rebuild a fractured relationship will be forthcoming.

Should you have any questions or concerns related to this decision by the ASCA Board of Directors, please do not hesitate to contact me directly.

Kind Regards,

A handwritten signature in cursive script that reads "Brandi Rai".

Brandi Rai

ASCA President

Cc: ASCA Board of Directors; ASCA Executive Director; TAAPCS Executive Director; TAAPCS President



November 19, 2021

Brandi Rai

ASCA President
207 – 11010, 142 Street
Edmonton, Alberta T5N 2R1

Dear Ms. Rai,

Foundations for the Future Charter Academy (FFCA) Northwest Elementary and Southwest Elementary School Councils received your letter regarding ASCA's concerns related to the use of the ASCA Register of Members provided to Northwest Elementary and the subsequent letters sent to various member schools.

While use of the Register is governed by Section 36.1 of the *Societies Act*, our Councils prefer to continue building a positive relationship with ASCA. We can confirm that the Register of Members provided in November 2020 has been destroyed by those in possession of it as requested, and was not widely distributed.

We acknowledge that the ASCA Board may call a Special Meeting of the Board to consider suspension of (for not more than three consecutive months) or expulsion from (for the duration of the membership term) ASCA Membership, under Bylaws 4.7 and 4.8, for actions deemed detrimental to the Association.

We recognize that the decision of the Board at a Special Meeting convened to consider the suspension or expulsion of a member is final under Bylaw 4.9, but all other matters of dispute are subject to Section 22 of the *Societies Act*.

We look forward to continuing to build a strong relationship with ASCA where Charter schools are viewed as a respected and valuable educational partner.

Warm regards,

Mr. Andrew Chu, Vice Chair of FFCA Northwest Elementary Campus School Council

Ms. Tanya Borthwick, Vice Chair of FFCA Southwest Elementary Campus School Council

Ms. Trista Mendoza, Chair of FFCA Southwest Elementary Campus School Council

Mr. Ketan Lakhani, Chair of Northwest Elementary Campus School Council

